

Quality Policy

We have established this Quality Policy to be consistent with the purpose and context of our organization.

Customer focus: As an organization we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations. Order – specific customer requirements are distributed to manufacturing personnel to assure the requirements are met.

Leadership: Senior leadership are involved in the daily operation of **ALBANY FOAM** and are responsible for all decision-making and planning.


Safety Comes First! - All **ALBANY FOAM** team members have the responsibility and authority to stop work for safety and quality reasons.

Control of incoming materials: Raw materials will be purchased from suppliers with a proven track record. **ALBANY FOAM** has developed an "Approved Suppliers" of these suppliers and only purchases material from those on this list.

Receiving Verification: Incoming materials are accepted upon review of the data reported on Certificates of Analysis provided by our Approved Suppliers. Defective material is reported to suppliers and returned for credit and / or replacement.

Product Verification – Finished Goods are measured by verify that they meet customer specifications and are packaged in accordance with customer requirements, prior to shipment.

Customer Satisfaction - Our goal is to achieve total customer satisfaction. If we receive notification from our customers of defective or non-conforming material, **ALBANY FOAM** will notify all personnel so that the defects or non-conformance will be prevented from occurring on replacement material shipments and subsequent orders.

Signed:  Date: 12/10/19
President